

Cassia's Piano  Spring 2022
Student Information Form
Private Music Student

Today's Date _____ How did you hear about us? _____

Student Name _____

Date of Birth _____ Family Members Enrolled _____

Allergy Information _____

Adult #1: (Self for Adult Students)

Relation to Student _____ Phone _____ Text Okay? Y / N

Name _____

Address _____

City/State/Zip _____

Email Address _____

This person is in charge of:

Student Emails Payment Transportation Practice Emergency Contact ONLY

Adult #2:

Relation to Student _____ Phone _____ Text Okay? Y / N

Name _____

Address _____

City/State/Zip _____

Email Address _____

This person is in charge of:

Student Emails Payment Transportation Practice Emergency Contact ONLY

(Continue to Reverse Side)



Cassia's Piano Spring 2022

Tell me about your practice instrument Keyboard Piano

Where is it located? _____

Days/Times you plan to practice? _____

Other Hobbies/Interests _____

Do you have a musical background? _____

Family Members who play musical instruments _____

What kind of music does the student like? _____

Does the student have any academic struggles? _____

Any other info you would like us to know? _____

Teacher Use Only

Private Lessons Classes

Instrument _____

Level _____ Curriculum _____

Notes _____

Policy Page

Private Music Student

Ongoing Lessons - typically weekly, with an average of 4 lessons per month (see *Calculating Tuition*)
COST = • \$160/month [30 minutes] • \$200/month [30m + LAB] OR • \$280/month [60 minutes]

Your Lesson Time Slot is: _____

Studio Calendar

Our Calendar for the 2022 spring semester can be found on our website:

<https://www.cassiaspiano.com/studio-forms>

Ongoing Lesson Payment is based on a monthly fee schedule. Payment for the month in full is due by the **first day of the month** in which the service is expected to be rendered. A late payment fee of **10% of the total due** will be assessed if payment is not received by the 10th day of the month. Students will be dismissed if payment is 30 or more days late. Prompt payment is necessary in order to continue to reserve your lesson time slot. A written notice of student cancellation is expected 2 weeks prior to discontinuation of lessons and can help to avoid unnecessary fees. Readmission may be arranged for any student once outstanding fees are resolved, however the student's original time slot may no longer be available.

Materials:

Each student enrolled in ongoing classes will be provided with a student binder and up to 3 music instruction books per calendar year. If a student wishes for additional books or a replacement of student materials, the student's family is expected to cover the cost. The student is responsible for having student materials ready and accessible during the scheduled lesson time.

Payment:

Student invoices will be sent electronically approximately one week prior to payment due date. A physical copy may be obtained during your next lesson. Payment types accepted are cash, debit/credit card, Venmo, and Zelle. Payment may be accepted in person or online through your payment link delivered via email. A fee for card processing may apply. Please contact the studio by phone or email with any questions regarding payment.

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Cancellations:

Lessons cancelled more than 24 hours in advance may be rescheduled, subject to time availability. Student (or parent on behalf of the student) is responsible for selecting an alternative lesson time via the online scheduler at www.CassiasPiano.com/Book-Online. A make-up lesson may only be given if the instructor is notified of a student absence 24 hours prior to the student's lesson start time. No refund is available for no-shows or tardiness. Student lessons are designed to be attended by the student and are not transferable to friends, siblings, or other individuals. During times of illness or quarantine, online lessons through zoom are available.

Any lessons missed by the instructor due to illness or other emergency will be rescheduled as soon as possible. In the event that such a lesson cannot be rescheduled, the student is entitled to a full refund.

Media Release:

Student images and audio or video recordings may at times be included in promotional materials, shared on social media, or posted on the studio website. Identifying information will be limited as much as feasible. Parents will never be tagged or identified. Students or clients who wish to be exempted from publication may do so at any time by written request.

I hereby give permission for media to be recorded and/or published as described above:

Parent Signature _____ Date _____

I have read and understand the above Studio Policies and agree to abide by the rules and regulations as they are described.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Cassia's Piano Spring 2022

Code of Conduct

This document outlines the required behavior associated with use of The Studio. Guests who violate these terms may be asked to leave. Repeated violations can result in the loss of student privileges.

Instructors are required to conduct themselves in an exemplary manner. This includes:

- Prompt arrival for all appointments
- Respect privacy of students and clients
- Encourage and guide the musical potential of all students
- Treat all present within The Studio with dignity and respect
- Respect the student's right to choose their place of instruction

All studio guests are expected to arrive promptly at or before their appointed time and remain present for the duration. Please make prior arrangements with the instructor if you know that there is a temporary or permanent change in your availability.

Parents to children under the age of 6 years old must be present for the duration of the lesson unless otherwise specified by the instructor.

All parents of minor children are welcome to observe lessons at any time. All other guests are subject to instructor approval.

All persons present in The Studio are required to conduct themselves professionally. This behavior includes:

- No offensive language, including recorded lyrics
- No rough play within the studio
- No smoking in or around the studio
- Appropriate clothing must be worn at all times

Studio time is to be used primarily for instruction, and excessive socializing or other disruptive behavior will not be permitted.

Contracted music students are expected to maintain the appropriate materials including books and equipment in their own homes, and are requested to practice at least 5 times weekly or as specified by the instructor. Please bring all of the required materials to your instructional appointment whenever possible to avoid unnecessary delays to your music education.

(Continue to Reverse Side)



Cassia's Piano Spring 2022

Covid-19 Policies

Revised 12/04/2021

On January 3, 2022, our studio will open our doors for the Spring 2022 semester, offering in-person lessons in the downstairs group classroom at our studio. The set up will include 2 instructor digital pianos, a theory station, and 2 digital pianos in our piano lab. Our studio intends to follow the guidance offered by the CDC and the state of California to the best of our ability.

Concern 1: Ventilation

- Air conditioning and heating units vent directly out of doors
- A HEPA air purifier will also be in use

Concern 2: Sanitation

- Touch surfaces sanitized between uses
- Cleaning solution approved by CDC to kill Covid-19
- Hand Sanitation Station available for students

Concern 3: Masks

- Every person in the studio is required to wear a mask covering nose and mouth while indoors

Concern 4: Illness

Students will be asked to forego in-person lessons if they have any of the following symptoms:

- Fever above 101 F
- Thrown up or experienced diarrhea within 24 hours
- Actively coughing or sneezing uncontrollably
- Active eye or throat infection

Please self-report any symptoms, or known covid 19 exposure for the student or any household member. Make-up Lessons are available, and video recordings are available for group classes.

Concern 5: Supplies & Equipment

- Individual student binders and books
- Touchless Prize Wall

Concern 6: Performances

- LIVE online performances using Zoom
- Digital playlist of prerecorded student performances
- Student Showcase private viewing with one family group at a time

- I have read and understand the above Code of Conduct and Covid-19 Policies, and I agree to abide by the rules and regulations as they are described.

Student Signature _____ Date _____

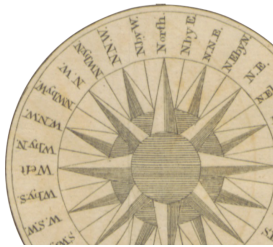
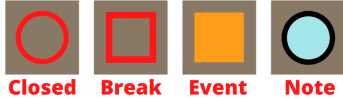
Parent Signature _____ Date _____

Cassia's Piano Spring 2022

Studio Calendar

Keep this printable calendar as a reference for studio closures and events.
 ** Please remember, we do not close for Monday holidays.

Symbols:



IMPORTANT DATES:

Winter Break..... 12/20 - 01/02
Start of Spring Semester..... 01/03
Bring a Buddy Week 02/14 - 02/19
Spring Break..... 03/14 - 03/19
Student Showcase..... 05/16 - 05/21
End of Spring Semester..... 05/29
June Break..... 05/30 - 06/05

JANUARY

S	M	T	W	T	F	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	BUDDY WEEK					19
20	21	22	23	24	25	26
27	28					

MARCH

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	SPRING BREAK					19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	SHOWCASE					21
22	23	24	25	26	27	28
29	30	31				

Cassia's Piano  Spring 2022
Calculating Tuition

<p style="text-align: center;">30 Minute Private Lessons 30 m instruction 1X Week</p> <p style="text-align: center;">Total Cost per Month: \$160</p> <p>\$145 - 30m Student Tuition:</p> <ul style="list-style-type: none"> • Weekly Reserved Time Slot • Instructional Video/Audio Recordings • Online Rescheduling, Payments, Registration <p>\$15 - Materials Fee:</p> <ul style="list-style-type: none"> • 3 Recitals per Year • Theory Games and Activities • Digital Books and Resources • Student Incentive Programs • Printing Costs <p>2022 Spring Semester Open January 3 - May 27 (closed March 14-19) 20 weeks of instruction \$160/mo X 5 months = \$800 \$800/ 20 weeks = \$40 per lesson</p>	<p style="text-align: center;">30 Minute Lessons with LAB 30 m instruction + 30 m LAB 1X Week</p> <p style="text-align: center;">Total Cost per Month: \$200</p> <p>\$145 - 30m Student Tuition:</p> <ul style="list-style-type: none"> • Weekly Reserved Time Slot • Instructional Video/Audio Recordings • Online Rescheduling, Payments, Registration <p>\$15 - Materials Fee:</p> <ul style="list-style-type: none"> • 3 Recitals per Year • Theory Games and Activities • Digital Books and Resources • Student Incentive Programs • Printing Costs <p>\$40 - LAB Fee:</p> <ul style="list-style-type: none"> • Weekly Reserved Piano LAB <p>2022 Spring Semester Open January 3 - May 27 (closed March 14-19) 20 weeks of instruction \$160/mo X 5 months = \$800 \$800/ 20 weeks = \$50 per lesson</p>	<p style="text-align: center;">60 Minute Private Lessons 60 m instruction 1X Week</p> <p style="text-align: center;">Total Cost per Month: \$280</p> <p>\$265 - 60m Student Tuition:</p> <ul style="list-style-type: none"> • Weekly Reserved Time Slot • Instructional Video/Audio Recordings • Online Rescheduling, Payments, Registration <p>\$15 - Materials Fee:</p> <ul style="list-style-type: none"> • 3 Recitals per Year • Theory Games and Activities • Digital Books and Resources • Student Incentive Programs • Printing Costs <p>2022 Spring Semester Open January 3 - May 27 (closed March 14-19) 20 weeks of instruction \$280/mo X 5 months = \$1400 \$1400/ 20 weeks = \$70 per lesson</p>
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All fees are applied once per month. Tuition is due on the 1st day of each instructional month.

Lesson Makeup Options:

- **Online Reschedule:**
With at least 24 hours of notice, one lesson per expected absence may be rescheduled.
<https://www.cassiaspiano.com/book-online/make-up-lesson-request/book>
- **Online Lesson:**
With at least 3 hours of notice, one lesson per expected absence may be converted to a live online lesson using Zoom. This lesson will take place at the student's regular lesson time.
- **Take Home Work:**
With at least 1 week of notice, the instructor can select additional songs, worksheets, or theory assignments for the student to complete independently while the student is on an extended leave of absence.



Get a **FREE** month of Lessons!

Have you enjoyed your experience with Cassia's Piano Music Studio? Have music lessons brought you or your child a smile? Don't keep it all inside! You can get big rewards when you share the love.

Every time a new student begins lessons with us, we ask them how they heard about our studio. If they name YOU:

- You get a voucher for 1 whole month of lessons!
- Your friend gets a voucher, too!

Use the voucher as you wish!

Try a new instrument, allow another family member or friend to try lessons, or just skip your monthly payment. And you can earn unlimited vouchers - the more you share, the better your chances!

It's easy to enroll in the program! Just leave an online review

on Google: type [@cassias-piano](#) into google search bar and click on reviews

Or Facebook: facebook.com/pg/CassiasPiano/reviews

We will automatically add you to our list of helpful referral friends, and you can start earning rewards!

Don't Miss Out - Add a Review Today!

Technical Questions? Call or Text:

(209)390-3562